

TO: James L. App, City Manager
FROM: Mike Compton, Director of Administrative Services
SUBJECT: Bid Award – Replacement Bus Acquisition
DATE: May 20, 2003

Needs: For the City Council to adopt a resolution awarding a bid for two replacement transit buses.

Facts:

1. On January 15, 2002, the Council authorized the submission of a Federal Transit Administration 5311 grant application for the purchase of two replacement buses.
2. The City was successful and a \$112,000 grant was awarded for the acquisition of the buses.
3. The grant requires a 20% City match that will be made from available TDA funds.
4. The City distributed bid specifications and advertised bids in accordance with adopted purchasing procedures.
5. Two bids were received, one from Creative Bus Sales at \$118,808 and A-Z Bus Sales in the amount of \$130,703.

Analysis
and

Conclusion:

The two replacement buses are on the approved replacement schedule and are included in the adopted two year budget. Staff has executed a grant contract for FTA 5311 funding for the acquisition. The grant requires a 20% local match. The City has sufficient TDA funds to provide the grant match.

It is recommended that the bid be awarded to Creative Bus Sales.

Fiscal
Impact:

Award of the bid to Creative Bus Sales will result in the expenditure of \$118,808 for the two transit buses. Funds are availability from existing budgetary resources including a FTA 5311 grant for 80% of the cost. Since the buses cost less than originally estimated, the City will not receive the full amount of the grant, \$112,000. The City will only receive \$95,046 since this amount reflects 80% of the actual cost.

Options:

- a. Adopt Resolution No. 03-xx awarding a bid for two replacement transit buses to Creative Bus Sales; or
- b. Amend, modify, or reject the above option.

RESOLUTION NO. 03-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PASO ROBLES
AWARDING A BID FOR REPLACEMENT TRANSIT BUSES TO
CREATIVE BUS SALES

WHEREAS, the City Council previously authorized the submission of a Federal Transit Administration grant application for the purchase of two transit buses; and

WHEREAS, the City was awarded \$112,000 grant by the Federal Transit Administration for the purchase of the two replacement buses; and

WHEREAS, the City Council adopted a two year budget that included the replacement of two transit buses; and

WHEREAS, the City has competitively bid the purchase in accordance with adopted purchasing procedures; and

WHEREAS, two bid responses were received; and

WHEREAS, Creative Bus Sales submitted the lowest bid.

THEREFORE BE IT HEREBY RESOLVED by the City Council of the City of El Paso de Robles that the bid for two transit buses is awarded to Creative Bus Sales for the low bid amount of \$118,807.70.

PASSED AND ADOPTED by the City Council of the City of Paso Robles this 20th day of May 2003 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Frank R. Mecham, Mayor

ATTEST:

Sharilyn M. Ryan, Deputy City Clerk